



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA.

**PALOS TOWNSHIP
BOARD MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

March 25, 2024 - 6:30 PM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Recognitions / Proclamations / Presentations / Communications**
5. **Reports of and Communications from Township Officials**
 - A. **Supervisor / Treasurer**
 1. Discussion of Pathlights Donation 2024
 - B. **Trustees**
 - C. **Highway Commissioner**
 - D. **Clerk**
 1. Statements of Economic Interest should be received by March 24 and Due May 1, 2024
 2. Lobby Day, April 17, 2024/Springfield
 3. Town Meeting April 9, 2024, 7PM
 4. Saturday, March 23, 2024 EXPO'24 9AM-2PM Conrady Jr. High
 5. TOCC Annual Spring Conference June 13, 2024 Double Tree by Hilton Hotel Chicago - Oakbrook

E. Attorney

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

6. Consent Calendar

- A. Approval of Palos Township Board Meeting Minutes of February 26, 2024
- B. Audit and Approval of Town Fund Bills and Warrants Dated April 1, 2024
- C. Audit and Approval of Road and Bridge Fund Bills and Warrants Dated April 1, 2024
- D. Approval of General Assistance Fund Bills Dated April 1, 2024

7. Action on Items Removed From Consent Calendar (If Any)

8. Legislation and Action Items

- A. Resolution 2024-R-01 Resolution Establishing The Annual Calendar Of Regular Meetings Of The Palos Township Board Of Trustees For 2024
- B. Motion for Employee Compensation 2024
- C. Motion for Payment to Palos Township Road District for MWRD 133rd Street Project, Palos Park in the amount of \$44,526.25
- D. Adoption of Agenda for the 2024 Town Meeting

9. Other Business for Discussion Only

10. Citizens Wishing to Address the Board

11. Executive Session (if Determined Necessary)

12. Action on Items from Executive Session (If Any)

13. Adjournment

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

February 26, 2024 – 6:30 P.M.

Call to Order

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois at 6:30 P.M.

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann, and Highway Commissioner Adams.

Officials present: Clerk Jane Nolan
Assessor Robert Maloney

Others present: Attorney Erik Peck and April Schrader, Administrative Assistant, Road and Bridge District (Palos)

Recognitions/Proclamations/Presentations/Communications

There were no Recognitions/Proclamations/Presentations/Communications at this meeting.

Reports of and Communications from Township Officials

A. Supervisor/Treasurer

Supervisor Schumann stated that the officials need to decide on a date to begin working on the Decennial Committees. She has a good example of something the Board could use. Currently AARP people are at the office working on taxes for residents that come under their restrictions. When they finish Palos Hills residents, they will do taxes for other township areas.

B. Trustees

Trustee Jeanes

Trustee Jeanes stated she did not have a report for the Board.

Trustee Woods

Trustee Woods stated that Budget time is coming up. He would like to authorize a matter for the next Board meeting concerning employee compensation so that they will not have to be retro paid.

Trustee Riley

Trustee Riley had one question about finances. His question was answered.

Trustee Abuzir

Trustee Abuzir reported the Cholesterol and Health Service fees for the month of January as follows:

Cholesterol	\$ 130.00
Health Service Fees	\$ 275.00
Total	\$ 405.00

Supervisor Schumann discussed sick visits at the Health Service.

C. Highway Commissioner

Highway Commissioner Adams reported that his bills were very high and the bills for salt were also relatively high. There was a great deal of snow and ice issues this winter which caused him to buy an extensive amount of salt.

Attorney Peck discussed the 133rd Street drainage project from last year. The Highway Department received a grant from MWRD. The Board agreed to pay for half of the expenditures that were above what the Highway Commissioner received. The MWRD grant was \$98,126.00. The Highway Commissioner's total expenditure was \$88,328.25 and this amount is above the \$98,328.25 he received. The Board will pay half of \$88,328.25, and that will be a motion on the agenda for the next meeting.

D. Clerk

Clerk Nolan reported that the Board members and officials will receive their Statements of Economic Interest on their computers around March 23 or 24. They are due back by May 1, 2024. No changes in addresses were provided to her.

She discussed the Paid Leave Act and distributed several notes on the topic. The Township provides everything the staff needs. This law was basically written for business and other entities.

Clerk Nolan discussed some notes from her last Clerk's meeting. The Annual TOCC Annual Conference is June 13, 2024. There will be eight outreach sessions. All townships are asked that as many officials and staff attend as possible. It includes a dinner also. She discussed public release outreach coordinators. Townships hire these people to do newsletters and things on social media, etc. The Board could consider this for the future. Election Day is a school holiday. When you vote your ballot a picture will be taken of it.

Clerk Nolan discussed the new Notary laws. Notaries prevent fraud and forgery. A notary is an official witness. There are now three types of notaries.

1. Traditional
2. Remote
3. Electronic

When your notary license expires there are new requirements. If you want to remain a notary you must take a three-hour course, and pass a test given by the Secretary of State. You must get 85% on the test and there is a cost. Information can be found on the Secretary of State's website. The notaries must now keep a book of what they notarize, and they must keep it for five years after the expiration date of their notary license. More can be found on the website.

E. Attorney

Attorney Peck did not have a report for the Board.

Consent Calendar

- A. Approval of Palos Township Board Meeting Minutes of January 22, 2024
- B. Audit and Approval of Town Fund Bills and Warrants Dated March 1, 2024
- C. Audit and Approval of Road and Bridge Bills and Warrants Dated March 1, 2024
- D. Approval of General Assistance Fund Bills Dated March 1, 2024

Trustee Woods moved to approve the Palos Township Board Meeting Minutes of January 22, 2024, the audit and approval of Town Fund Bills and Warrants Dated March 1, 2024, the audit and approval of Road and Bridge Bills and Warrants Dated March 1, 2024, and the approval of the General Assistance Fund Bills Dated March 1, 2024. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Action on Items Removed from Consent Calendar

There were no items removed from the Consent Calendar.

Legislation and Action Items

There was no legislation and action items.

Other Business for Discussion Only

There was no other business for discussion only.

Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

Executive Session (if determined necessary)

No motion was made to enter Executive Session.

Action on Items from Executive Session

There was no action on items from Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:06 P.M. **Trustee Riley** seconded the motion. The motion was passed unanimously.

Meeting adjourned.

Jane A. Nolan

**Clerk
Palos Township**



Township of Palos

BILL AUDIT

March 2 - April 1, 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
1411101 OLD NATIONAL						
03/02/2024	Check	30242	The Hills Chamber of Commerce		10-50-20-106 105020:SPECIAL EVENTS	(60.00)
03/02/2024	Check	30243	D230 Foundation		10-50-20-106 105020:SPECIAL EVENTS	(500.00)
03/02/2024	Check	30244	Township Officials of Cook County Caseworkers Division		10-10-30-104 101030:MEMBERSHIPS/DUES	(40.00)
03/08/2024	Check	30245	City of Palos Hills		10-20-20-104 102020:UTILITIES	(119.06)
03/20/2024	Check	30246	Fairplay Foods		10-50-20-115 105020:HOLIDAY MEAL DISTRIBUTION	(1,900.00)
04/01/2024	Check	30247	Peerless Network		10-10-20-104 101020:TELEPHONE	(381.25)
04/01/2024	Check	30248	Com Ed		10-20-20-104 102020:UTILITIES	(298.97)
04/01/2024	Check	30249	Valic		10-10-10-207 101010:EMPLOYEE PAID BENEFITS	(150.00)
04/01/2024	Check	30250	The Big Blue Box		10-40-40-106 104040:OTHER SUPPLIES/MATERIALS	(89.00)
04/01/2024	Check	30251	Lika Construction Chicago		10-20-30-103 102030:CUSTODIAL/CLEANING SERVICES	(1,195.00)
04/01/2024	Check	30252	Richard Demma & Associates		10-10-30-106 101030:BOOKKEEPING SERVICES	(765.00)
04/01/2024	Check	30253	Ncpers		10-10-10-207 101010:EMPLOYEE PAID BENEFITS	(48.00)
04/01/2024	Check	30254	Richard Brandt		10-20-30-101 102030:BUILDING MAINTENANCE	(100.00)
04/01/2024	Check	30255	Tri-State Disposal Inc.		10-20-20-102 102020:GENERAL WASTE DISPOSAL	(86.49)
04/01/2024	Check	30256	Central Management Services - LGHP		-Split-	(4,612.00)
04/01/2024	Check	30257	Imagetech		10-10-40-102 101040:TECHNOLOGY EQUIPMENT	(110.82)
04/01/2024	Check	30258	McKesson Medical Surgical		10-40-20-117 104020:MEDICAL SUPPLIES	(1,053.44)
04/01/2024	Check	30259	Metropolitan Township Assn.		10-10-30-104 101030:MEMBERSHIPS/DUES	(1,500.00)
04/01/2024	Check	30260	4imprint		10-10-40-108 101040:OTHER SUPPLIES/MATERIALS	(845.67)
04/01/2024	Check	30261	Chalet Florist		10-50-20-105 105020:CONTINGENCIES	(65.94)
04/01/2024	Check	30262	Jane Nolan		-Split-	(70.15)
04/01/2024	Check	30263	Stericycle, Inc.		10-10-30-109 101030:DOCUMENT DISPOSAL	(140.04)
04/01/2024	Check	30264	Southwest Messenger Press		-Split-	(600.00)
04/01/2024	Check	30265	Village View Publications, Inc.		10-10-20-101 101020:PUBLISHING/ADVERTISING	(600.00)
04/01/2024	Check	30266	ODP Business Solutions		10-10-40-100 101040:OFFICE SUPPLIES	(547.74)
04/01/2024	Check	30267	Daily Southtown		10-10-20-103 101020:PUBLICATIONS/SUBSCRIPTIONS	(114.99)
04/01/2024	Check	30268	Amazon Capital Services		-Split-	(347.14)
04/01/2024	Check	30269	Petty Cash		10-10-40-108 101040:OTHER SUPPLIES/MATERIALS	(400.00)
04/01/2024	Check	30270	Tressler LLP		10-10-30-105 101030:LEGAL SERVICES	(337.50)
04/01/2024	Check	30271	Johnson Controls Security Solutions		10-20-20-100 102020:ALARM SYSTEM	(318.00)
04/01/2024	Check	30272	Medlin		10-10-30-102 101030:TECHNOLOGY/AUTOMATION SERVICES	(75.00)
04/01/2024	Check	30273	Comcast		10-10-30-102 101030:TECHNOLOGY/AUTOMATION SERVICES	(474.37)
04/01/2024	Check	30274	Hinckley Springs		10-10-40-108 101040:OTHER SUPPLIES/MATERIALS	(52.59)
04/01/2024	Check	30275	Nicor Gas		10-20-20-104 102020:UTILITIES	(303.08)
04/01/2024	Check	30276	Government Forms & Supplies		10-10-40-100 101040:OFFICE SUPPLIES	(106.79)
04/01/2024	Check	30277	Richard Brandt		10-50-20-117 105020:INCOME TAX SERVICE EXPENSES	(400.00)
04/01/2024	Check	30278	Carol Berglind		10-50-20-117 105020:INCOME TAX SERVICE EXPENSES	(350.00)
04/01/2024	Check	30279	John Fairchild		10-50-20-117 105020:INCOME TAX SERVICE EXPENSES	(350.00)
04/01/2024	Check	30280	Township Clerks of Illinois		10-10-30-104 101030:MEMBERSHIPS/DUES	(30.00)
04/01/2024	Check	30281	Chicagoland Cloud LLC		10-10-30-103 101030:SOFTWARE/PROGRAMMING SERVICES	(1,440.00)
04/01/2024	Check	30282	Township Supervisors of IL		10-10-30-104 101030:MEMBERSHIPS/DUES	(30.00)
Total for 1411101 OLD NATIONAL						\$ (21,008.03)

Note

This is to certify that the foregoing sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

Township Supervisor

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Clerk

RESOLUTION #2024-R-01

A RESOLUTION ADOPTING THE REGULARLY SCHEDULED BOARD MEETINGS IF THE TOWNSHIP BOARD OF THE TOWNSHIP OF PALOS FOR THE CALENDAR YEAR 2024

WHEREAS, it has been determined that the regular meetings of the Board of Trustees of the Township of Palos, Cook County, Illinois will be held at 6: 30 pm on the dates that follow during the calendar year of 2024; and

WHEREAS, the Illinois Compiled Statues require the Township Board to set the date and time for the regular meetings of the Township Board at the beginning of each calendar year.

NOW, THEREFORE, BE IT RESOLVED THE Township Board of the Township of Palos as follows:

1. That the regular Township Board meetings for the Township of Palos shall be held at 6:30 PM in the Palos Township Hall located at 10802 S. Roberts Road, Palos Hills, Illinois 60465 on the following dates:

Monday, January 22, 2024
Monday, February 26, 2024
Monday, March 25, 2024
Monday, April 22, 2024
Tuesday, May 28, 2024
Monday, June 24, 2024

Monday, July 22, 2024
Monday, August 26, 2024
Monday, September 23, 2024
Monday, October 28, 2024
Monday, November 25, 2024
Monday, December 30, 2024

2. That the Annual Town Meeting of the Township of Palos shall be held at 7:00 PM on Tuesday, April 9, 2024 in the Palos Township Hall located at 10802 S. Roberts Road, Palos Hills, Illinois 60465.
3. That this resolution shall become effective immediately upon its passage and approval as required by law.

(Remainder of this page, intentionally left blank)

Resolution 2024-R-01 approved and adopted by the Township Board of the Township of Palos, Cook County, Illinois this **25th** Day of **March, 2024** on the following roll call vote:

	Yes	No	Abstain	Present
Trustee Tazneem Abuzir				
Trustee Pamela M. Jeanes				
Trustee R. Chris Riley				
Trustee Brent Woods				
Supervisor Colleen Grant Schumann				
Total				

 Colleen Grant Schumann
 Township Supervisor

ATTEST: _____
 Jane Nolan
 Township Clerk



Jane Nolan
Clerk
Palos Township

10802 S. Roberts Road
Palos Hills, Illinois 60465

Office (708) 598-4418
Fax (708) 598-4473
Health Service (708) 598-2441
Fax (708) 598-2717

PALOS TOWNSHIP
ANNUAL TOWN MEETING
TUESDAY, APRIL 9, 2024
7:00 P.M.
AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ELECTION OF TOWN MEETING MODERATOR
4. SET MODERATOR'S SALARY
5. APPROVAL OF MINUTES OF ANNUAL TOWN MEETING OF APRIL 11th
2023
6. SET DATE AND TIME OF NEXT ANNUAL TOWN MEETING
7. PRESENT AND APPROVE SUPERVISOR'S ANNUAL REPORT
8. RECOMMENDATIONS, RESOLUTIONS AND DISCUSSIONS BY ELECTORS

**MOTION TO ADOPT RESOLUTION NO. 2024-R-02 RESOLUTION OF
ELECTORS DIRECTING AUDIT OF ALL TOWN FUNDS**

9. NEW BUSINESS

10. OLD BUSINESS

11. PUBLIC COMMENTS

12. ADJOURNMENT